



FINANCE DEPARTMENT
GOVERNMENT OF SIKKIM

O.M NO. 02/ FIN/ADM/A-573.2021-22

DATED:-11/06/2021

OFFICE MEMORANDUM

Reference instructions from Ministry of Panchayati Raj, Government of India vide D.O No.19011(16)/8/2016, dated 4th March, 2021, and in the line of the procedures laid under 15th Finance Commission, the Finance Department after due consultation with the Ministry of Panchayati Raj, Ministry of Expenditure ,PFMS has decided to implement the mapping of unique agency code between Public Finance Management System, Govt of India and the State Treasury to channelise release grants to the Panchayati Raj Institutions. Henceforth, the grants to Panchayati Raj Institutions will be released directly to the Implementing agency (i.e. GPUs and ZPs) mapped through State Treasury to PFMS. Therefore, in order to implement the above process, taking due consideration of the banking arrangements of the state treasury other technical issues, the following instructions are issued for strict and immediate compliance.

1. The Panchayati Raj Department shall prepare separate contingent bills against each implementing agencies for the release of grants through State Treasury. The Panchayati Raj Department while preparing bills of grants should ensure that the grants of more than one implementing agencies is not clubbed in one bill. The Pay & Accounts office shall not entertain such bills, if submitted.
2. The Treasury offices while passing such bills should strictly ensure the mapping of unique agency codes in the SIFMS. The passing officers of Pre-check section while passing grants to PRIs should compare the list of the Unique Implementing Agency code entered in the SIFMS with the list of Codes provided by PFMS and ensure correct mapping of payment to unique implementing agency accounts.
3. The cheque writer while preparing the cheques should ensure that the agency codes mapped from the pre-check section and displayed in the payee name space in cheque drawing interface is not altered.

The Officer signing cheque should also compare the agency codes recorded in the system with the list of agency codes and ensure its correctness strictly. Once the cheques are issued and vouchers prepared, the data gets uploaded in PFMS automatically and there is no scope of any corrections further. The IT Cell shall not entertain any request for corrections and alteration in such cases and the concerned officials are responsible for any errors from their end.

4. The SPMU (PFMS) Cell, Sikkim shall share the list of implementing agencies of PRIs to the respective offices immediately.
5. The IT Cell of Finance department shall impart training to all concerned within one week of issue of these instructions.

As per the guidelines under 15th finance commission, once the funds are released by GOI, thereafter any delay in transferring funds to the implementing agencies within the stipulated time shall attract penalties. Therefore, errors, omissions and delays while processing grants to the Panchayati Raj Institutions should be avoided and responsibilities will be fixed to the concerned officials causing such delays and omissions.

Sd/-

(Vijay Bhushan Pathak, IAS)
Additional Chief Secretary
Finance Department
Dated:11/06/2021

Memo No.08-18/FIN/ADM(IT Cell/PFMS)

Copy to:-

1. Principal Secretary, Rural Development Department
2. Principal Director, Treasury(HQ) and East District
3. Director Budget, Sikkim
4. Additional Directors/Chief Pay & Accounts Officers South, West and North
5. Director, Panchayati Raj, Sikkim
6. All Officers under Finance Department
7. Sr. AO, SPMU (PFMS) Secretariat, Block B
8. IT Cell Finance Department for hoisting in website.
9. File
10. Guard file


Secretary cum Controller of Accounts
Finance Department